

# Aloha Band and Guard Leadership Expectations

## Band Council: Roles and Responsibilities

**President:** Oversees band council, facilitates council meetings with director, keeps the council accountable for assigned tasks, and is a role model for all members. The president problem solves, helps address topics of interest and concern, and leads the council in all activities. The president communicates frequently with the director and maintains a positive working relationship with all members.

**Vice President:** Assists the president in all council meetings, assists in council accountability, and communicates with the director and president frequently regarding all council activity. The vice president can be assigned by the president and director to lead committees in planning events or activities.

**Secretary:** Maintains all council records including managing the documents on the Band Council Google Drive, taking notes at every council meeting, maintaining any bulletin boards or informational tables.

**Band Representatives:** Attends council meetings, communicates council activities and information to their assigned band. Takes ideas, questions, and concerns from their assigned band members to the council meetings for discussion.

**Equipment Manager:** Attends council meetings and manages the stage changes and equipment for concerts, and assists in organizing all percussion, guard, and storage rooms while practicing good stewardship of the equipment. Takes inventory when needed, and works directly with the director when preparing the band for travel to ensure the safety of students and instruments. The equipment manager is also responsible for keeping the band room clean and orderly with the instruments, stands, and chairs put away at the end of the day. Works with the council to delegate tasks during different events and concerts.

**Community Outreach Coordinator:** Attends council meetings and organizes performances and musical activities inside and outside the school to serve the community and feeder schools. Brings creative ideas to the council for recruitment, and communicates with community members, middle school feeder directors, and AHS staff and students to coordinate performances. Works closely with the public relations officer for band promotion.

**Public Relations Officer:** Attends council meetings, assists the director in managing social media content, creates concert posters and programs. Assists in creating logos, T-shirt designs, and promotes the band in the school, community, and feeder schools. Works closely with the community outreach coordinator for band promotion.

**Music Librarian:** Attends council meetings, organizes the titles in the music library, prepares sight reading and concert pieces, and copies technique books and other music resources. Creates or maintains music library systems, and works with the director to practice good stewardship of the sheet music.

### **Marching Ensemble: Roles and Responsibilities**

**Drum Majors:** Drum major basic duties include conducting the marching ensemble during the field show and pep music at football games, leading the band or sections and teaching assigned material, assisting staff, and actively participating in creating a positive and encouraging culture with a growth mindset. Drum majors attend all marching leadership meetings and are role models for all members. Drum majors lead the section leaders to promote the success of the program through clear communication, coordination, and advocacy.

**Section Leaders:** Section leader basic duties include teaching sectionals, attending regular leadership meetings, being role models for all members of the band and guard, assisting staff when needed, demonstrating commitment to the program, and actively participating in creating a positive and encouraging culture with a growth mindset. Section leaders also participate in recruiting for the program and advocate for section members.

## **Behavior Expectations of Aloha Band and Guard Leaders:**

- Leaders will understand their role as non-staff student leaders. Leaders do not make decisions related to design, rehearsal, scheduling, or programming. When questions related to these subjects arise, a conversation for clarification on the decisions with the director or staff is welcome.
- Spreading rumors and bullying is not tolerated. When questions or concerns arise, student leaders will contact the director through email or an in-person conversation in a timely manner.
- Leaders are not to publicly disagree with the director or staff member instructions. This includes social media and in person. When questions arise as to why an instruction is given, or clarification is needed, before or after a rehearsal or during a break is the best time to address the question directly and respectfully with a staff member.
- Leaders will have a willing attitude and be role models for all band and guard members.
- If a leader is not adhering to these expectations, a conference will be held with the director and administration if needed to discuss the problem. However, if a problem is deemed serious enough, the director and administration will remove the student from leadership.

**Aloha Band and Guard Decision Making Flow Chart**

